# Team Sab-BOT-age's How to "Scrum"

As part of the new organizational structure, we're working on a new way to give students ownership of their projects. How's this?

## Let's Sprint!

Build season is divided into 6 weeklong "sprints" of work. **Product Leads** hold joint meetings to plan and maintain the sprints. Then they each lead their **Product Teams** to achieve these goals.

## **Sprint Planning**

The **Product Leads** start Sunday morning with a 30-minute integration meeting.

- What's the still robot need?
- What will each Team do this week?
- How far do we think we'll get?

Then each **Product Team** has a 15-minute discussion where students decide exactly what they'll do.

### **Daily Scrum**

The **Product Leads** kick off every build session with a 5-minute check-in.

- What did your Team do last time?
- What will you do today?
- Is anything standing in your way?

Then they ask their own **Product Teams** the same 5-minute questions.

## **Daily Checkout**

Everyone gets a 2-minute discussion with leadership before you leave.

- Did you stay safe? Have fun? Learn something?
- Do you need anything for next time?

#### **Sprint Review**

Products Teams end on Saturday with a 15-minute closing meeting.

- Check out what we did!
- What still needs to be done?
- Should we change anything about the process?

Then the **Product Leads** have their own 30-minute review.

As we learn, we might change meeting lengths or order. Suggestions welcome!

How to "Scrum" Diagram

